

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Main actions provided

Grass cutting is still underway with us currently doing our 10th cut, hoping to finish this next week.

The footpath between Hydehurst Lane and Fleming Way have been cleared as it was very overgrown, 230kg of green waste was cleared (see photo report).

Tinsley Lane North footpath has been revamped (See photo Report).

Leaf clearance is in full swing with us concentrating on weekly clearances of Pocket Parks, along side this we're investing in some training on a small mechanical sweeper that will enable the team to sweep pavement areas to support with leaf clearance.

Graffiti clearance from The Terrace, Metcalf Way Pocket Park and MR Road.

We have been dealing with a range of fly tips which have included Engine Oil, Pallets, Mattresses and general household items.

Weed spraying has taken place in several areas to help with weed control. Pocket Parks, The Terrace and Woolborough Lane cycle path are just some of the areas that were covered.

Alongside these tasks we're continuing to litter pick daily and bin emptying, (1920kg collected in Sept, 1700kg collected in Oct).

Comments and observations

We have a slight increase in Graffiti within MR which we will be monitoring and cleaned as we come across it. MR Rangers will be informed of hotspot areas.

We have experienced someone unscrewing the seats in The Terrace, these have now been repaired and this area will be checked daily.

Suggestions for future actions, improvements or additional activities planned

We will be continuing with grass cutting.

Our main focus coming up will be leaf clearance, with a mass amount of leaf fall this year. We will be attaching our Terrier T10 Leaf Vacuum next week to assist us with collecting and mulching of leaves. Manor Royal Road will be where we start with this.

We now have a winter plan in place with a variety of work set to take place over the winter. E.g., Sign Cleaning, G1 Shrub Bed Regeneration, PP Seating Blocks Cleaning and Traffic islands to be cleared of detritus.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see separate document attached with some before and after photos.

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT
Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks + identify hotspots and trial extra bins
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa) Removal of dead standing weeds (4pa) Weed ripper as required	X2 weed sprays X4 dead weed removals Weed ripper as required On footpaths and common areas
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found
-	Reactive/response service through a single point of contact as required	Reactive/response service as required
-	Provide monthly information... <ul style="list-style-type: none"> • feedback on what has been done and what is planned • Available performance data - quantities such as volumes, lengths, waste weights etc. (tba) • photographic evidence of before and after improvements, • suggestions for further/future enhancements • Attend meetings as required 	X12 reports (monthly)

Notes: (1) There is a requirement for Gateway 3 and Crawter’s Brook People’s Park to be maintained to a basic level as described in the Annexes.